

Date (YYYY/MM/DD): / /

Request form for personal information revision, etc.

To: Personal Information Protection Manager
NTT DIRECTORY SERVICES CO.

Applicant (Person in question)

Name: _____ (seal)

Address: (Zip code: -)

Phone: () -

Representative: _____ (seal)

Address: (Zip code: -)

Phone: () -

If the request is by a representative, no seal is needed in the space for the person in question.

I hereby request, in accordance with Article 26(1) of the Act on the Protection of Personal Information, revision, etc., of personal information.

Contents of personal information relating to request for revision, etc.	
Contents after requested revision, etc.	

Note 1: In "Contents of personal information relating to request for revision, etc." please enter specific details so that personal information may be identified.

Note 2: In "Contents after requested revision, etc." please enter specific details of the item and details subject to revision, etc. (revision, addition, removal).

Note 3: When making an application, please submit (by post) documents that prove that the details of requested revisions, etc., match the actual facts in question.

Note 4: Please send the documents set out below when making a request.

Applicant		Necessary documents
Person in question		- A document that proves the identity of the person in question (a copy of a driving license, passport, or any other similar public certificate, etc.)
Representative	If the person in question is a minor or an adult ward	- A document that proves the identity of the representative (a copy of a driving license, passport, or any other similar public certificate, etc.) - A document indicating the representative as a legal representative (a copy of the family register [<i>koseki tohon</i>], etc.)
	Others	- A document that proves the identity of the representative (a copy of a driving license, passport, or any other similar public certificate, etc.) - A proxy form written by the person in question (affixed with that person's registered seal) and a certificate of seal registration (<i>inkan shomeisho</i>)

Note 5: Please enclose a return envelope (stamp affixed) and write the address of the person in question or the representative with the return address on that envelope.